

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, May 17, 2017

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 17, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Thurston, Mary Jones led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Rosemary Thurston, President
Sarah E. Chapman, Ph.D., Vice President
Denis Honeychurch, J.D.
Pam Keith
Michael A. Martin
Quinten Voyce
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
Jacob Hinkle, ASSC
Mary Jones, Human Resources
Lucky Lofton, Bond Manager
Michael Wyly, Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(a) Consent Calendar-Human Resources, Page 22. Under the section titled

“Request for Reduced Workload”, Maria Gumlia should read 65% Reduction, and Patricia Itaya should read 54% Reduction.

Agenda Item 14.(q) Personal Services Contract for Continuing Education Vistas (Renewal), Page 125 has been pulled from the Non-Consent Agenda Items.

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board President Thurston called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation (Subdivision (a) of Govt. Code §54956.9):
Case No. FCS045360/Claim #510181 (Rieger), and Case No. FCS046483/Claim #519430 (Yu)

7. RECONVENE REGULAR MEETING

Board President Thurston reconvened the Regular Meeting at 7:01 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Eddie Barton commented that computer science course offerings need to be expanded.

Toni Murray commented on theater, music, and SCC master legends.

Michael Wyly commented on the 2017 Suisun Valley Review and invited Trustees to the reading on Friday.

10. SABBATICAL REPORT 2015-16 ACADEMIC YEAR – DANIELLE WIDEMANN

Danielle Widemann presented her sabbatical report titled “A ‘Win-Win’ For All!”

11. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Jacob Hinkle gave the following report:

- We had seven senators, including myself, and two associates from the ASSC attended General Assembly this semester as well as our advisor Dr. Slade. We helped pass resolutions that positively affect community college students throughout California along with attending workshops such as event planning, political activism, beginners Robert’s Rules and Brown Act, and many more. Everyone that attended had lots of fun and we networked with other associated student organizations.
- We are working on our General Assembly report to present to you so we can give you a more detailed report on what happened at General Assembly. It will be presented to you this June.
- The ASSC Election is finished and the election results have been ratified by the ASSC and will be presented to you [the Governing Board] in June.
- We are also planning to present our end of the year report to you at the end of June since we were unable to get on the agenda due to time constraints.
- One accomplishment I would like to mention is that this is the first time that our Senate has filled every Executive Board and Senate position and have associates for over half of the Senate positions.
- The Senate has been working tirelessly to revise our bylaws to make them clearer, concise, and add information that would increase our ability to be an even more

organized governing body to better serve the students. We will present them in June as well.

(b) Academic Senate

Michael Wyly gave the following report:

Since my last report, the Academic Senate has met on three occasions, two regular meetings of the senate and one special meeting dedicated to its first read of the accreditation self-study. At its meeting on May 1, the senate took action to approve the Faculty Hiring Manual, to inform Administrative Procedures on the hiring of faculty at Solano Community College and composed in collaboration with Human Resources and the Office of the S-P. This manual represents a significant undertaking wherein the senate and HR were able to create a more robust and informative document to assure compliance, equity and fairness in all hires at SCC, including FT, PT and Emergency Hires. It is a significant document, and my thanks to Terri Pearson-Bloom and Janene Whitesell, the two senators who served with me on the taskforce to create the initial drafts of this document, as well as the members of this AY's senate for its careful attention and vetting.

I am also proud to announce to the Board of Trustees the awardees of this year's Distinguished Faculty Award. Our FT awardee is ESL faculty member, Melissa Reeve. And our PT awardee is Biotech faculty member, Francis Farahnak. These awardees will be presented their awards at this year's commencement, and we are excited for Professor Reeve to deliver remarks to the graduating student on behalf of our faculty.

At its meeting on May 15, the senate took action to approve Administrative Procedures for HS articulation composed in cooperation with our VPAA and Curriculum Committee Chair as part of the College's efforts to develop more robust and comprehensive procedures for Academic Affairs.

We also approved the new Assessment Handbook, and here I would like to acknowledge the work of Amy Obegi and the Assessment Committee for its diligent and important work on this front.

(c) College Governance Council

Superintendent-President Esposito-Noy acknowledged Michael Wyly and the Academic Senate on all their hard work. CGC will evaluate the self-accreditation report at their next meeting. Will come to board the first week in June as first reading and for approval in July.

(d) Superintendent-President

Superintendent-President Esposito-Noy reported there are many events going on during the end of semester. We have also been advertising on reader boards throughout Solano County.

12. CONSENT AGENDA – ACTION ITEMS

Human Resources

- (a) Employment 2016-2017, Page 21

Finance and Administration

- (b) Warrants, Page 24
- (c) Personal Services Agreement, Page 26
- (d) Notice of Completion for Construction Services for the Building 1400 Flooring Replacement Project, Page 28
- (e) Notice of Completion for Construction Services for the Horticulture Site Improvements Project, Page 30

It was moved by Trustee Keith and seconded by Trustee Chapman to approve the Consent Agenda as presented. The motion was passed unanimously.

13. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 32

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Resignation to Retire as presented. The motion was passed unanimously.

- (b) Initial Presentation of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the District on Reopeners, Page 33

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the Initial Presentation of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the district on Reopeners as presented. The motion was passed unanimously.

- (c) Initial Presentation of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests, Page 35

It was moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Initial Presentation of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests as presented. The motion was passed unanimously.

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 14.(d) through 14.(g) in one motion. The motion passed unanimously.

- (d) New Administrative Leadership Group (ALG) Management Job Description, Director, Strong Workforce Program, Page 37
- (e) Revised Classified School Employee Association (CSEA) Job Description Title Change, Learning Resources Technician I, Page 42
- (f) New Classified School Employee Association (CSEA) Job Description, Learning Resources Technician II, Page 47
- (g) Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2016-17, Page 53

Finance and Administration

- (h) Resolution No. 16/17 – 22 District Authorized Signatures - Signing Authority, Page 64

It was moved by Trustee Martin and seconded by Trustee Young to approve Resolution No. 16/17-22 District Authorized Signatures – Signing Authority as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

- (i) Resolution No. 16/17 – 23 Designation and Disposal/Disposition of District Surplus Equipment and Property, Page 68

It was moved by Trustee Young and seconded by Trustee Keith to approve Resolution No. 16/17-24 Designation and Disposal/Disposition of District Surplus Equipment and Property as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith,
Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 14.(j) through 14.(l) and 14.(n) in one motion. The motion passed unanimously.

- (j) Contract Award to Consolidated Engineering Laboratories for Project Special Inspection and Testing Services for the New Science Building Project, Page 70
- (k) Contract Award to Optima Inspections Inc. for Project Inspection Services for the New Science Building Project, Page 72
- (l) Contract Award to Suddath Relocation Systems of No. Cal, Inc. for Project Moving Services for Swing Space for the Vallejo Center HVAC Upgrade Project, Page 74
- (m) Lease Agreement Extensions to Williams Scotsman Inc. for Modular Buildings, Page 76

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Lease Agreement Extensions to Williams Scotsman Inc. for Modular Buildings as presented. The motion was passed with one abstention (Voyce)

- (n) Renewal Agreement with Solano County Fleet Management for Rental of Vehicles, Page 78

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 14.(o), 14.(p), 14.(r), and 14.(s) in one motion. The motion passed unanimously.

Academic Affairs

- (o) Renewal of Chancellors Office Small Business Sector Navigator Grant, Page 79
- (p) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 122
- (q) Personal Services Contract for Continuing Education Vistas (Renewal), Page 125

This item was pulled from the Non-Consent Agenda.

- (r) Educational Agreement Between Mariani Nut Company and Solano Community College District (New), Page 133
- (s) Farmbudsman Program Operating Agreement Extension Between Solano County and Solano Community College District, Page 136

15. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Revisions to the General Education Learning Outcomes (GELO) and Institutional Learning Outcomes (ILO) of Solano Community College, Page 150

16. ANNOUNCEMENTS

Student Trustee Bartlow thanked the Trustees for their support during his term. This will be his last Board Meeting.

Dr. Chapman stated the Umoja celebration was well-done and she commended the coordinator.

Dr. Chapman also attended the African dance event.

Dr. Chapman would like to dedicate this meeting to former mayor of Vacaville Steve Hardy, who passed away this past week.

17. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following:

May 5: The Solano County Black Chamber of Commerce honored Dr. Ramona Bishop, Immediate Past Superintendent of Vallejo Unified School District, at Zio Fraedo's Restaurant.

May 6: 2016 SCC Women's Soccer Banquet at Stars Recreation Center in Vacaville

May 7: Jack and Jill of America, Incorporated Greater Vallejo Chapter (GVC JJ) Annual Black Family Day Celebration at McBride Center in Vacaville. I am a charter member of GVC JJ (1988) and a past Far West regional officer (1993-1995) and national officer (1996-1998) of J&J Inc.

May 8: Willie B. Adkins Scholars of Vallejo City Unified School District 2017 Spring Conference Appreciation Dinner hosted by Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter.- Celebrating 31 years of "Making the Dream a Reality." The conference was held at Jesse Bethel High School. The theme was "THINK HBCU!"

May 9: African American Family Reunion Committee (AAFRC) planning meeting for 2017 Vallejo Juneteenth that will be held this year on June 17th at Vallejo City Park, 425 Alabama Street from 11:00A.M. to 4:00P.M. I am the vice president of the AAFRC

May 10 and May 17: Volunteer mathematics tutor to 7th graders at Hogan Middle School in Vallejo who are participants in an after school program – ‘Links to Success: Math Olympics.’ The Links, Incorporated Solano County Chapter, of which I am a charter member, is one of the co-sponsors of this program.

May 10: First Annual Faculty and Staff Appreciation Dinner hosted by the SCCD’s Associated Students of Solano College (ASSC). This dinner was held in the cafeteria on the Fairfield campus

May 11: SCCD Puente End of the Year Celebration that was held in the cafeteria on the Fairfield campus

May 12: SCCD Human Services Program Dessert Celebration that was held in the faculty lounge on the Fairfield campus

Trustee Voyce attended and/or participated in the following:

May 6: SCC Women's Soccer Team End of Year Banquet

May 7: Joyful Noise Music Studio's Spring Recital

May 8: Solano County Young Democrats meeting

May 10: ASSC's First Annual Faculty Appreciation Dinner

May 13: UC Davis Whole Earth Festival

May 17: Umoja End of Year Celebration

18. CLOSED SESSION (CONTINUED IF NECESSARY)

19. RECONVENE REGULAR MEETING (IF NECESSARY)

20. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

21. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Keith to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:05 p.m.